



Family Child Care Home Pre-Licensing Workshops Schedule

This one-day workshop is a comprehensive review of the North Carolina Family Child Care Home rules and regulations and will be helpful to persons who are planning to operate a family care home. The information presented will focus on family child care home licensing information; region specific zoning and sanitation requirements; detailed information regarding program start-up and operation as it relates to budgeting for quality family child care homes. **Workshops will begin at 9:30 a.m. and end at approximately 3:30 p.m.** Five hours of training credit will be awarded to each participant for the training. Participants will only receive training certificates if they are in attendance the entire day.

REGISTRATION INFORMATION: Pre-registration is required and each person registering must submit a registration form. The attendance at each workshop is limited by the size of the facility. **Registration deadline is 48 hours prior to the date of the workshop. Please do not call to register for a workshop after the registration deadline. Inclement Weather Policy—Pre-Licensing Workshops will follow the public school closure policy in the scheduled location. In the event of a delayed opening, the Pre-Licensing Workshop will begin and end one hour later than scheduled.**

The fee for each person attending is \$40, which includes the *Family Child Care Home Handbook* which is published by the North Carolina Division of Child Development and other materials (to be distributed at the workshop). If you register and then need to cancel, you must cancel prior to the date of the workshop and you may then sign up for a future workshop at no additional cost within 3 months. **NO REFUNDS WILL BE ISSUED.** If you register and fail to attend, your payment is then forfeited and you will have to re-submit payment and registration. You may call **919-403-6950** if there are questions. Return this registration form along with payment (check/money order) for the correct amount to **Child Care Services Association, 1201 S. Briggs Avenue, Durham, NC, 27703.**

CITY	DATE	DAY	LOCATION
Durham	August 4	Wednesday	Child Care Services Association 1201 South Briggs Ave. Durham, NC 27703
Chapel Hill	October 5	Tuesday	Child Care Services Association 1829 E. Franklin St., Bldg. 300 Chapel Hill, NC 27514
Raleigh	December 1	Wednesday	Child Care Services Association, 319 Chapanoke Road, Suite 114, Room 136 Raleigh, NC 27603

These are the workshops as scheduled to date. Additional dates may be added, and dates may be changed.

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REGISTRATION FORM FOR FAMILY CHILD CARE HOME PRE-LICENSING WORKSHOP

Name(s) (please print) _____

Address _____

STREET / P.O. BOX
CITY
ZIP
COUNTY

Telephone: Home: (_____) _____ Work: (_____) _____

Fax: (_____) _____ E-mail: _____

Workshop Location: _____ Workshop Date: _____

Please check type of payment enclosed:

Check /Money Order (checks payable to): Child Care Services Association, 1201 S. Briggs Ave, Ste 200 Durham, NC 27703.

I understand and agree that **CHILD CARE SERVICES ASSOCIATION** will not be held responsible for any liability, theft, or damage that might occur during this workshop.

AMOUNT ENCLOSED \$ _____ SIGNED _____ DATE _____